



SMALL BUSINESS RESOURCES & UPCOMING EVENTS

LAST UPDATED 12/02/2024

December 2nd - December 6th

Tuesday 12/3

[Legacy Business Workshop: Growth Initiatives](#)
10:00am - 11:30am

Wednesday 12/4

[Managing Data with Excel - Getting and Staying Organized](#)
10:00am - 11:00am

[Tech Talks with Rob: Choosing the Right Project Management Tool: A Guide for Small Business Owners](#)
10:00am - 11:30am

Thursday 12/5

[Learn How to Find Grants for Non-Profits: In Person Drop-In Hour](#)
2:00pm - 3:00pm

December 9th - December 13th

Monday 12/9

[Starting and Growing a Business - The SBA Advantage](#)
6:00pm - 7:30pm

Tuesday 12/10

[Personal Budgeting](#)
10:00am - 11:00am

[Meet the SBA \(Small Business Administration\)](#)
10:00am - 11:30am

If you would like to submit information regarding any resources or upcoming events hosted by your organization, please click [here](#).



Legacy Business Workshop: Growth Initiatives

Date: Tuesday, December 3rd at 10:00am – 11:30am

Location: Virtual

[Click This Link to Register](#)

Details: This session is a part of the City of Boston's Office of Small Businesses Legacy Business Workshop Series. These workshops provide the City of Boston Legacy Business awardees with one-on-one support in categories including legal, digital marketing, and business strategy. All workshops are open to the public.

Cost: Free

Contact Information: smallbiz@boston.gov

Managing Data with Excel – Getting and Staying Organized

Date: Wednesday, December 4th at 10:00am – 11:00am

Location: Virtual

[Click This Link to Register](#)

Details: This webinar will explain and demonstrate Excel's capabilities. It will cover key data structure concepts, how to identify the appropriate data structure, sorting and filtering, Excel tables, and more!

Cost: Free

Speakers: Gerald Rosenthal, ComputerImages.com

Contact Information: Teresa Lang at Teresa.lang@scorevolunteer.org

Tech Talks with Rob: Choosing the Right Project Management Tool: A Guide for Small Business Owners

Date: Wednesday, December 4th at 10:00am – 11:30am

Location: Virtual

[Click This Link to Register](#)

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Details: This session of Tech Talks with Rob will focus on unlocking the full potential of your team by mastering project management tools that simplify workflow, enhance collaboration, and maximize productivity. It will focus on some of the most widely-used project management platforms, including Asana, Monday.com, ClickUp, Basecamp, and Trello.

Cost: Free

Speakers: Rob DelMastro, Director of the MSBDC Western Regional Office

Contact Information: Paula Pawloski at the Massachusetts SBDC at ppawlosk@umass.edu

Learn How to Find Grants for Non-Profits: In Person Drop In Hour

Date: Thursday, December 5th at 2:00pm – 3:00pm

Location: Central Library, Copley Square, 700 Boylston St, Boston, MA 02116

[Click This Link to Register](#)

Details: 90% of U.S. Foundations don't have websites! The Foundation Directory Online, is an online database with over 226,000 U.S. Foundations included. This is a free drop-in hour with access to Foundation Directory Online. This will provide you with foundation profiles that will help you write proposals for funding.

Cost: Free

Contact Information: Anthony Viola at aviola@bpl.org

Starting and Growing a Business - The SBA Advantage

Date: Monday, December 9th at 6:00pm – 7:30pm

Location: Central Library, Copley Square, 700 Boylston St, Boston, MA 02116

[Click This Link to Register](#)

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Details: This workshop aims to provide you with an overview of the programs and services offered by the SBA. It will discuss what the SBA does, the SBA Resource Partner Network, and access to capital – SBA backed Loan Programs.

Cost: Free

Speakers: Shelly Gillis, Outreach and Marketing Specialist with the Small Business Administration in the Massachusetts District Office

Contact Information: Anthony Viola at kblic@bpl.org or 617-536-5400

Personal Budgeting: Presented by the City of Boston Credit Union

Date: Tuesday, December 10th at 11:00am - 12:00pm

Location: Kirstein Business Library & Innovation Center (KBLIC), 700 Boylston St, Boston, MA 02116

[Click This Link to Register](#)

Details: This is a personal budgeting workshop presented by the City of Boston Credit Union. This session will cover establishing and maintaining a budget, debt repayment, credit building and repair, and establishing savings goals.

Cost: Free

Contact Information: Desiree Rose at 617-859-2000 or kblic@bpl.org

Meet the SBA (Small Business Administration)

Date: Tuesday, December 10th at 6:00pm – 7:00pm

Location: Virtual

[Click This Link to Register](#)

Details: This virtual workshop aims to provide you with an overview of the programs and services offered by the SBA. It will discuss what the SBA does, the SBA Resource Partner Network, and access to capital – SBA backed Loan Programs.

Cost: Free

Speakers: Shelly Gillis, Outreach and Marketing Specialist with the Small Business Administration in the Massachusetts District Office

Contact Information: Lyndsay Neffinger at lneffinger@wspl.org or [413-736-4561](tel:413-736-4561)



Community Development Corporation of South Berkshire

The CDC's Small Business Technical Assistance (SBTA) program is free and works with local small businesses. Whether you want to launch, pivot, or scale your business, the program's goal is to equip you with fundamental business operations knowledge and practical guidance on business growth and operations.

This program is open to all small businesses in Berkshire County with fewer than 20 employees, with a special focus on under-resources communities. To learn more about the program and how to apply contact Emmalyn Gaertner at emmalyn@cdcsb.org or call 413-717-7806.

[Click This Link to Learn More](#)

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